

Government of Odisha  
Information & Public Relations Department

RTI PRIORITY  
THROUGH  
SPECIAL MESSENGER/  
SPEED POST

No-RTI -174/2014 7123

Date 25-7-15

From

M.S. Padhi, IAS,  
Commissioner-cum-Secretary to Government  
& Nodal Officer, RTI, Odisha

To

The Development Commissioner/  
The Additional Chief Secretary, Finance/  
All Principal Secretaries/  
Commissioner-cum- Secretaries of Government Departments

Sub:- Protocol on the change of Public Information Officers (PIOs)  
designated under the RTI Act, 2005.

Madam/Sir,

In the matter of monitoring online RTI applications and 1<sup>st</sup> appeals, pro-active disclosures and e-filing in the RTI Central Monitoring Mechanism, User ID and Password have already been provided to registered PIOs by the CSP to RTI Portal. It is observed that at the time of transfer of PIO the User ID and Password are not handed over to any one of the concerned public authority. As a result frequent queries, emails and phone calls are being received with the CSP and the State RTI Cell for already allotted User ID and Password.

In view of aforementioned fact, it is impressed upon all public authorities that in the case of change of PIO, it is necessary to handover User ID and Password to his/ her successor (as PIO) along with Cash Register, Money Receipt, Information Register, Bank Pass Book and related files. Suitable instruction in this regard may be issued to public authorities on priority basis to avoid dislocation.

Yours faithfully,

M.S. Padhi  
25/7/15  
Commissioner-cum-Secretary to Government

Memo No. 7124 Date. 25-7-15

Copy forwarded to Member Board of Revenue/ Revenue Divisional Commissioners/ all Collectors and District Magistrates for kind information and similar action.


M.S. Padhi  
Director, I&PR

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